

**ADDENDUM FOR RFP ISSUED FOR TRAINING OF OFFICERS/EMPLOYEES OF GOVERNMENT OF BIHAR FOR THE BIHAR RIGHT TO PUBLIC GRIEVANCE REDRESSAL ACT**

In pursuance of the powers conferred by Section 1 , Para 13 Bihar Prashasnik Sudhar Mission Society issues an addendum comprising only the following changes to the RFP document published on BPSMS website since 26.02.2014.

**As mentioned in the Pre-Qualification Criteria (Sec III A, Point 4)** The bidder should have a minimum of 5 Trainers for every zone applied for.

**However** , the **evaluation criteria** ( Section III B) is being changed ( only **para II b**) only to the extent mentioned below :-

<b>II (b) Proven Ability to deliver training - 10 marks</b>	<b>Maximum Marks</b>
<b>Project Manager- relevant experience in project management</b>	<b>2 marks</b>
<b>Trainers- relevant experience in technical training</b> • 4 trainers and above per zone - (5 marks) • 3 trainers per zone- (2.5 marks) • less than 3 trainers per zone- (0 mark)	<b>5 marks</b>
<b>Trainers-relevant experience in behavioural training</b> • 3 and more trainers per zone - (3 marks) • 2 trainers per zone- (1.5 marks) • less than 2 trainers per zone- (0 mark)	<b>3 marks</b>

Section V , Para 13(a) is hereby amended as follows:-

**13. Payment Terms:**

**a)** At the end of training and exam for each batch the Consultant shall submit to the District Magistrate ( for all the employees trained at the district level) **OR** the Bihar Prashasnik Sudhar Mission Society (for the employees trained at the secretariat/directorates), in duplicate, their invoice, accompanied by copies of “Batch Training Completion Certificates” (Appendix 1), of amounts payable. The batch Completion Certificate has to be annexed with photocopy of Individual training Certificates issued to all the successful trainees (as explained above) mentioned in The Batch Completion Certificate in the format approved by BPSMS. Payment will be made on the basis of number of trainees in the Batch.

Section V (Scope of Work) , Para 13(b) is hereby amended as follows:-

**13. Payment terms**

**(b)**

- 40% of the payment shall be released by the District Magistrates (for the employees trained in their concerned districts) after being duly satisfied with the quality of the 1 – day training, refresher training and the first 2 handholding exercises.
- 20% payment shall be released on successful and satisfactory conduct of next 2 handholding exercises.
- The balance 40% shall be released on satisfactory completion of all Handholding Exercises,as detailed above in the scope of work.

For departments /directorates all these payments shall be released as per the above schedule after due satisfaction of the officer authorised by BPSMS for the same.

**Section III A (Pre-Qualification Criteria) , Point 1** is hereby amended as follows:-

<b>Sl.No.</b>	<b>Eligibility Criteria</b>	<b>Documentary Evidence Required</b>
1.	The bidder should be an entity registered in India under the Indian Companies Act, 1956 or the Societies Registration Act. for minimum 5 years.	Copy of the certificate of Incorporation from the Registrar of Companies/ Copy of the Registration of Society.